

Pennsylvania Association of Accredited Environmental Laboratories

Meeting Notice

Thursday, June 7, 2018

Radisson Hotel Harrisburg 1150 Camp Hill Bypass, Camp Hill, PA, 17011

Registration Fee: Member registration is \$75. All 2018 dues must be paid in full to register as a member.
Cost for non-members is \$165. Lunch is included.

You **MUST** pre-register for this meeting. Space is limited so we need an accurate count.

There will be no refunds unless the event is cancelled. Substitutions can be made by contacting the office.

If we receive more than the available space, reservations will be accepted on a first-come first served basis.

Credit card payment will be accepted at this meeting or advance.

Checks payable to: PaAAEL,

Mail to: PAAEL, 244 Mountain Top Road, Reinholds, PA 17569-9077

Reservations can be emailed to: office@paael.org followed by payment at the above address or at the meeting.

LABORATORY REGISTRATION FORM

Registration Deadline May 31st

Company: _____ [] MEMBER [] NON MEMBER

Address: _____

Attendee #1 Name: _____

Phone #: _____ Email: _____

Attendee #2 Name: _____

Phone #: _____ Email: _____

MEETING FEE: [] \$ 75 MEMBER [] \$165 NON-MEMBER

Vendor Space Requested [] Breakfast/Lunch Sponsor \$50 []

PAID BY: [] Check [] Credit Card* [] Credit Card* on Site [] Purchase Order #: _____

Credit Card Payment*

Name on Card _____ Expiration Date _____ Authorization Code _____

Credit Card Number _____ Billing Zip Code _____

*A 2% surcharge will be added to Credit Card Payments.

We accept Visa, MasterCard, Discover, and American Express.

Registration Fee is non-refundable, but substitutions are permitted.

PaAAEL TIN# 23-2469609 Registration fee includes lunch. Overnight accommodations are the responsibility of the registrant.



AGENDA

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8:30 AM **Registration: Prior registration required, no walk-ins.**

9:30 AM **WELCOME and Presentation on Current Information from the Association:** Diane Kisner, *President PaAAEL*; Twila Dixon, *Treasurer*

10:00 AM **Management Review:** Ray Martrano, *Seawald Laboratories, Inc.*
Most laboratories are required to perform an annual Management System Review as part of the accreditation process. Often these reviews are viewed as an additional unnecessary burden. But when done properly, a comprehensive review can play an important part in improving and making businesses more successful. A good review should be an open honest reflection on systems, policies, and procedures that are fundamental to the operation of the business. This presentation will break down the review process and identify key areas that should be focused upon. Most importantly, this presentation will give you insight on what to look for and how to use the information gathered to strengthen your laboratory and plan for the future.

11:15AM **Bureau of Laboratories, Update:** Aaren Alger, *Laboratory Accreditation, Program, Bureau of Laboratories, PADEP - invited*

Ms. Alger will provide an update for Lab Accreditation

12:00 PM **Lunch**

1:00 PM **DWELR Training:** Jason Minnich, *PADEP, Bureau of Safe Drinking Water*
Updates from PA DEP Safe Drinking Water Program including the Disinfection Residual Rule recently published and EPA Method 334.

1:45 PM **TN and TKN by ASTM Method D8083:** Keith Long -*Shimadzu*
For decades, TKN has been a required parameter for regulatory reporting. With the dawn of an exciting new ASTM Method D8083, we can break the chains to our flasks and digestions and get C and N in a single 5-minute run with no sample preparation. Learn the new and improved steps needed to calibrate and run. The only thing left to do would be to figure out how to use all your extra time!